



مُنْظَمَةُ الْعَالَمِ الْإِسْلَامِيِّ لِلتَّرْبِيَةِ وَالْعُلُومِ وَاللِّقَابَةِ
ISLAMIC WORLD EDUCATIONAL, SCIENTIFIC AND CULTURAL ORGANIZATION
ORGANISATION DU MONDE ISLAMIQUE POUR L'ÉDUCATION, LES SCIENCES ET LA CULTURE

Recruitment Announcement of **Expert at the Sector of Education**

Post No.: P002

Announcement Ref.: EDU_001_20

Rank: P2

Work location: Islamic World Educational, Scientific and Cultural Organization (ICESCO), Rabat – Kingdom of Morocco

Type of contract: Fixed-term

Duration of contract: one renewable year

Recruitment open for: external candidates

Application period: from 20/07/2020 until 20/08/2020

The Islamic World Educational,
Scientific and Cultural Organization (ICESCO) will start receiving
applications for the post of

“Expert at the Sector of Education”

As from **20/07/2020** through **20/08/2020**

I. Objective

- Raising the quality of the educational system and process, contributing to the societal development and providing equal educational opportunities for all social categories in Member States.

II. Tasks

- Reviewing the educational policies and developing the planning and implementation mechanisms of the educational process;
- Conducting studies, and preparing educational materials and guides in the fields of societal development;
- Proposing programmes of national capacity-building and skills development in Member States;
- Conducting research works, studies and statistics on the development of education;
- Providing technical advice on the use of new educational technologies in Member States;
- Any other tasks falling within the framework of his/her competence.

III. Qualifications and requirements

Academic qualifications:

The candidate should:

- Have a post-graduate degree (M.A. degree or PhD) in a speciality that is compatible with the post's tasks and duties;
- Have conducted research works and published articles in the field of education.

Professional experience:

- Have no less than one year of international action experience and six (06) years in the development of practical educational policies and programmes;
- Be less than 55 years of age at the date of signing the employment contract.
- To be a holder of the nationality of one of the member states of the organization

Languages:

- Good command of at least two of ICESCO's working languages (Arabic, English and French).

Skills and competencies:

- Good computer skills proficiency.
- Good Communication Skills
- Excellent interpersonal and relationship building skills
- Expertise in managing a team, including developing their skills and inspiring them to succeed
- Good Experience in fundraising with good organisational skills

IV. Salary, allowances and benefits

In compliance with ICESCO Personnel Regulations, the job description is as follows:

Category	Expert at the Sector of Education	
Rank	P2	
Grade	1	
Base salary	US\$ 2300	
Family Allowances	Allowances for dependent children (under 23)	US\$ 100 for each dependent child (maximum 4 children)
	Allowances for non-working spouse	US\$ 200
Transportation allowance	US\$ 300	
Housing allowance	US\$ 575	
Expatriation allowance	20% of the base salary	

Benefits:

In compliance with ICESCO Personnel Regulations, the expert receives and benefits from:

- Reimbursement of a maximum of 75% of the annual schooling expenses for the dependent children;
- Annual paid leave at the rate of 2.5 working days per each month;
- Work hazards insurance and health insurance based on the subscription to the Medical Insurance Fund of ICESCO staff with a contribution of 3% of the base salary;
- End-of-Service Allowance upon a contribution equivalent to 2.5% of the base salary;
- Supplementary salary equal to a one-month base salary at the end of each year.

N.B. :

- Nominations should be submitted through Member States' National Commissions.

Application files bearing the announcement reference should be sent to the Directorate of Administrative Affairs of ICESCO no later than **20/08/2020** to the following email:

icescoemployment@icesco.org

The processing of applications shall be subject to the abovementioned criteria and may include tests or evaluations in addition to a job interview.

In the evaluation process, ICESCO uses communication technologies