



مُنْظَمَةُ الْعَالَمِ الْإِسْلَامِيِّ لِلتَّرْبِيَةِ وَالْعُلُومِ وَاللِّقَابَةِ
ISLAMIC WORLD EDUCATIONAL, SCIENTIFIC AND CULTURAL ORGANIZATION
ORGANISATION DU MONDE ISLAMIQUE POUR L'ÉDUCATION, LES SCIENCES ET LA CULTURE

Recruitment Announcement of **Chief of Science and Technology Sector**

Post No.: P004

Announcement Ref.: ST_002_20

Rank: D1

Work location: Islamic World Educational, Scientific and Cultural Organization (ICESCO), Rabat – Kingdom of Morocco

Type of contract: Fixed-term

Duration of contract: one renewable year

Recruitment open for: external candidates

Application period: from 20/07/2020 until 20/08/2020

The Islamic World Educational,
Scientific and Cultural Organization (ICESCO) will start receiving
applications for the post of

“Chief of Science and Technology Sector”

As from **20/07/2020** through **20/08/2020**

I. Objective

- Leading the efforts of building capacities, systems and policies of ST, entrenching the culture of science, technology and innovation, promoting their relationship with society, and eradicating illiteracy in Member States in such a way as to enhance the capacities of Islamic world in this field and achieve the objectives of the Organization's strategic plan.

II. Tasks

- Adopting and supervising the implementation of the short, medium and long-term action plans of the Sector in line with the Organization's strategic plan;
- Using the outputs of STI in knowledge and expertise transfer and exchange in Member States;
- Launching the initiatives and projects aiming to consolidate science-society relationship with a view to enriching society, facilitating people's life, and increasing income and living standard in Member States;
- Instructing experts and specialists to find efficient solutions likely to ensure water and food security, and preserve environment and health in Member States;
- Supervising the sector's various activities in such a way as to achieve the adopted objectives;
- Any other tasks falling within the framework of his/her competence.

III. Qualifications and requirements

Academic qualifications:

The candidate should:

- Have a post-graduate degree (M.A. degree or PhD) in a speciality that is compatible with the post's tasks and duties;
- Have conducted research works and published articles in the field of science and technology.

Professional experience:

- Have no less than one year of international action experience and eight (08) years in a position of responsibility or the development of ST policies and programmes;
- Be less than 55 years of age at the date of signing the employment contract.
- To be a holder of the nationality of one of the member states of the organization

Languages:

- Good command of at least two of ICESCO's working languages (Arabic, English and French).

Skills and competencies:

- Good computer skills proficiency.
- Good Communication Skills
- Excellent interpersonal and relationship building skills
- Expertise in managing a team, including developing their skills and inspiring them to succeed
- Good Experience in fundraising with good organisational skills

IV. Salary, allowances and benefits

In compliance with ICESCO Personnel Regulations, the job description is as follows:

Category	Chief of Science and Technology Sector	
Rank	D1	
Grade	1	
Base salary	US\$ 4500	
Family Allowances	Allowances for dependent children (under 23)	US\$ 100 for each dependent child (maximum 4 children)
	Allowances for non-working spouse	US\$ 200
Transportation allowance	US\$ 400	
Housing allowance	US\$ 1125	
Expatriation allowance	20% of the base salary	

Benefits:

In compliance with ICESCO Personnel Regulations, the chief receives and benefits from:

- Reimbursement of a maximum of 75% of the annual schooling expenses for the dependent children;
- Annual paid leave at the rate of 2.5 working days per each month;
- Work hazards insurance and health insurance based on the subscription to the Medical Insurance Fund of ICESCO staff with a contribution of 3% of the base salary;
- End-of-Service Allowance upon a contribution equivalent to 2.5% of the base salary;
- Supplementary salary equal to a one-month base salary at the end of each year.

N.B. :

- Nominations should be submitted through Member States' National Commissions.

Application files bearing the announcement reference should be sent to the Directorate of Administrative Affairs of ICESCO no later than **20/08/2020** to the following email:

icescoemployment@icesco.org

The processing of applications shall be subject to the abovementioned criteria and may include tests or evaluations in addition to a job interview.

In the evaluation process, ICESCO uses communication technologies