



OneNote for Education

Create notebooks to stay organised, deliver curriculum and collaborate



OneNote in Education



OneNote



OneNote in Education

Saving time



Organization



Collaboration



‘OneNote for Education’ webinar covers:

- Getting started with OneNote
- Staying organized using OneNote
- Using OneNote with students
- Using the OneNote Class Notebook Creator
- Case Study: Linda Foulkes – using OneNote to curate and share resources

What is OneNote?



Coral Reefs Lesson: What are Corals? - OneNote

FILE HOME INSERT DRAW HISTORY REVIEW VIEW

Marine Science Notebook ▾ Lesson Plans Assignments Worksheets Quizzes Answer Keys Lesson Notes Class Notes Field Trip +

Search (Ctrl+E)

➕ Add Page

Coral Reefs Lesson: What are Corals?

Tuesday, September 23, 2014

Objectives:
Students will be able to draw conclusions and determine main ideas in order to compose a summary of a collective definition of coral.

Instructions:

1. Introduce lesson in PowerPoint
2. Discuss ocean health worksheet
3. Discuss ocean currents map
4. Distribute assignments
5. Final quiz

Assignments:

- [Coral Reefs 1](#)
- [Coral Reefs 2](#)

Materials:

- Coral Reef Overview PPT  Coral Reef
- Marine Health Video
 - <http://science360.gov/obj/video/5c58a41e-8776-42bd-86b0-35f60506b78d/marine-protected-areas-enough-help-overfished-reefs-recover>
- Worksheets
 - [Ocean Health](#)
(Answer Key: [How Long Will it Take](#))



Marine Biology
Marine Geology
Marine Climate
Conservation
Blank Lesson Plan

What is OneNote?

The image shows a Microsoft OneNote window with a math problem and a STEM article. The math problem is titled "Problem of the Week #7" and "Decorating with Stones!". It includes a diagram of a square garden with a shaded region and asks for the number of 50-pound bags of stones needed to cover the shaded region. Handwritten annotations in blue and yellow ink show calculations: $2510 \div 4 = 627.5$, $627.5 \times 50 = 31,375$ pounds, and $31,375 \div 50 = 627.5$. The article is titled "Girls and STEM" and features a photo of a girl in a lab coat. A blue arrow labeled "Toots" points to a list of tasks: "Click on the link at the end of this excerpt...", "Read the Challenge Question first then read the article.", and "Copy and paste the challenge question into today's Class Notes SOLO Q1: Critical Thinking challenge: Why might Kelly be interested in STEM?". A second blue arrow labeled "Screen Clipping Tool" points to the article content. The OneNote interface includes a ribbon with tabs like FILE, HOME, INSERT, DRAW, HISTORY, REVIEW, VIEW, and PLAYBACK, and a sidebar with a search bar and a list of pages.

Problem of the Week #7
Name JEN

Decorating with Stones!

All work must be explained and shown to get credit
Use your microphone in OneNote to explain your work that you have shown

2510 ft²
50 pounds = 4 ft²
4 | 2510
627.5
627.5 x 50 = 31,375 pounds

627.5 x 50 = 31,375

The landscape of Kell's garden is shown. She plans to cover the shaded region of the garden, which measures 2,510 square feet, with stones. Garden Mart sells 50-pound bags of stones each of which contains enough stones to cover a region measuring 4 square feet. Since Garden Mart sells only whole bags of stones (no partial bags), how many pounds of stones need to be purchased in order to have enough stones to cover the shaded region?

31,375 pounds

Garden Mart sells each 50-pound bag of stones for \$48.50. The identical type of stones at Garden Wholesaler is not sold in bags, but in bulk by the pound. Garden Wholesaler sells the stones for \$1.50 per pound for the first 2 tons, and charges \$0.90 per pound for any amount of the stones purchased that exceeds 2 tons. What is the positive difference between the total cost at Garden Mart and at Garden Wholesaler for the quantity of stones which need to be purchased to cover the region of Kell's garden from the previous question?

2 tons = 4000 lbs
2 tons = 4000 lbs
4000 lbs x \$1.50 = \$6000
4000 lbs x \$0.90 = \$3600
Total cost = \$2400
Total cost = \$2400
Total cost = \$2400

Girls and STEM

At 11, Kelly Mathews made "Stone Games, Engage!" in her seventh-grade classroom.

"You can be cool and you can be smart"

By Joseph Proderick | Associated Press

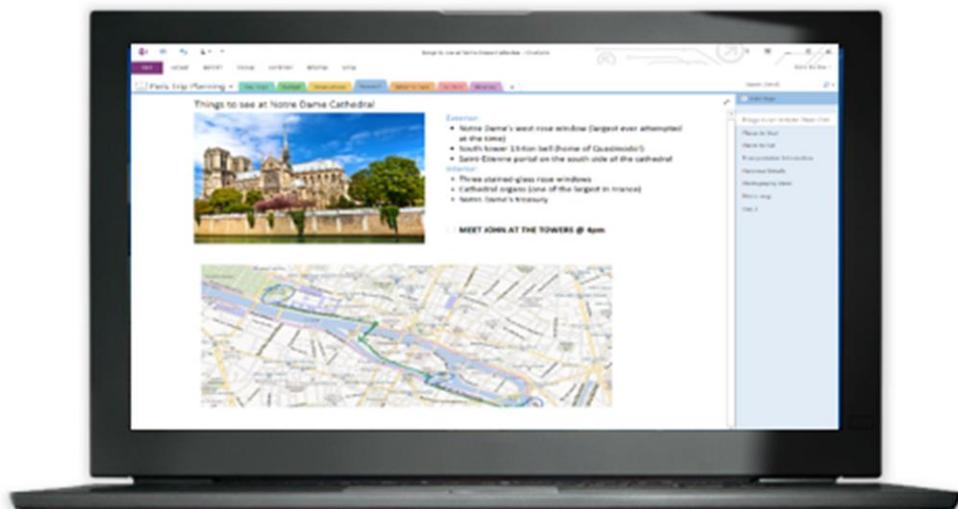
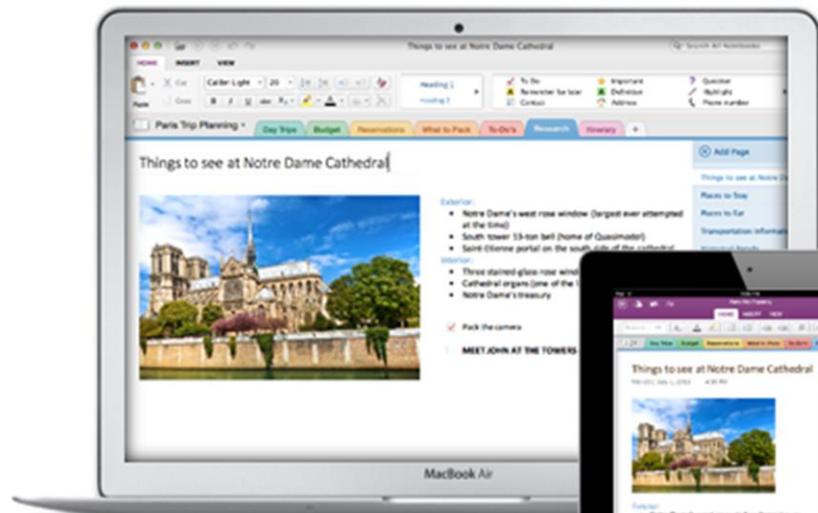
Kelly Mathews is a scientist. She wants to get some girls interested in STEM, which is the acronym for science, technology, engineering, and math. For Mathews, it's a mission that begins at home with her seventh-grade daughter, Marilee.

"I want her to look at things and wonder how they work," Mathews says. "And know that if she looks at something and says, 'Wow, that's cool. If it could do that?' then she can make it do that."

Smithsonian Tween Tribune | Articles for kids, middle school, teens from Smithsonian | "You can be cool and you can be smart" | tweentribune.com
<http://tweentribune.com/2018/02/28/you-can-be-cool-and-you-can-be-smart>
1/27/2018 2:05 PM - Screen Clipping



OneNote Free Across Devices at OneNote.com



OneNote demo

OneNote and classroom administration



Staying organized with OneNote

Prepare and record meeting notes

Gather materials for lesson plans

Track and update To Do lists

Keep student notes in one place

OneNote for Meeting Notes

Science Resources from the Web - OneNote

FILE HOME INSERT DRAW HISTORY REVIEW VIEW

Clipboard: Cut, Copy, Paste, Format Painter

Basic Text: Calibri, 11, Bold, Italic, Underline, Text Color, Background Color, Bullets, Numbering, Indentation, Paragraph Spacing, Undo, Redo

Styles: Heading 1, Heading 2

Tags: To Do (Ctrl+1), Important (Ctrl+2), Question (Ctrl+3)

To Do Tag, Find Tags, Outlook Tasks, Email Page, Meeting Details

Personal Planning: Meeting Notes, Student Notes, Lesson Planning, To-Do Lists

Search (Ctrl+E)

Oct 2014

Monday, October 13, 2014 2:38 PM

Meeting Subject: Monthly Department Meeting
Meeting Date: 10/16/2014 11:00 AM
Location: Conference Room A
Link to Outlook Item: [click here](#)

Participants (Collapse)

- [Kerri Monroe](#) (Meeting Organizer)
- [Elliott Bromley](#)
- [Alana Nolan](#)
- [Tommy Fries](#)
- [May Hopkins](#)

Notes

Agenda:

- MS Details
- Grade-Level Team Mtgs
- Unit/Common Core Review
- Lunch
- Tech Updates Training - Rm 121
- Focus on OneNote for labs - Rm 121

Action Items:

- Determine AV and computer require]

Navigation Pane: Add Page, All Staff Meetings, Sep 2014, Oct 2014, Summer 2014, Dept. Meetings, Sep 2014, Oct 2014, Summer 2014, Archive, PTA Meetings, District Meetings

- Add “To Do” “Important” or “Question” tags
- Share with others or keep private
- Link to Outlook

OneNote for consolidating “To-do” lists

The screenshot displays the Microsoft OneNote interface. The ribbon at the top includes FILE, HOME, INSERT, DRAW, HISTORY, REVIEW, and VIEW. The HOME ribbon is active, showing options for Clipboard, Basic Text, Styles, Tags, and Email Meetings. The main content area shows a page titled 'To-Do Lists' with a date and time stamp: 'Tuesday, September 23, 2014 12:01 PM'. The page content is organized into sections based on tags: 'Important' (star icon), 'Question' (question mark icon), and 'To Do' (checkbox icon). A 'Tags Summary' pane is open on the right, showing a search bar and a list of tags with corresponding items. A blue callout bubble points to the 'Tags Summary' pane with the text 'Click or tap here.'

Important

- ★ Be sure to touch base with Jeannie's parents at the open house and thank them for volunteering to help out with the field trip!
- ★ Remember this website:
- ★ Short video on marine protected areas:
- ★ Use this as cover image for open house presentation?

Question

- ? Add section on coral collapse? Is this the same video Alana mentioned?
- ? Short video on marine protected areas:

To Do

- Create mid-term review sheet
- Determine A/V and computer requirements for tech update training
- Email parents on new homework policy
- Email Rose her extra credit assignment
- Finish dept meeting agenda and send out
- Look into this activity and see how long it takes.
- Prepare ice breaker for Open House
- SUB NOTES for next Fri!

Tags Summary

Search (Ctrl+E)

Group tags

Tag name

Show only

Important

- ★ Be sure to touch base with Jean...
- ★ Remember this website:
- ★ Short video on marine protecte...
- ★ Use this as cover image for ope...

Question

- ? Add section on coral collapse? ...

- “Tags Summary” lets you see all of your “Important”, “Question” and “To do” items
- These can be filtered to only show “To do”
- Items can be seen across devices
- You can share or keep lists private

OneNote for Lesson Resources

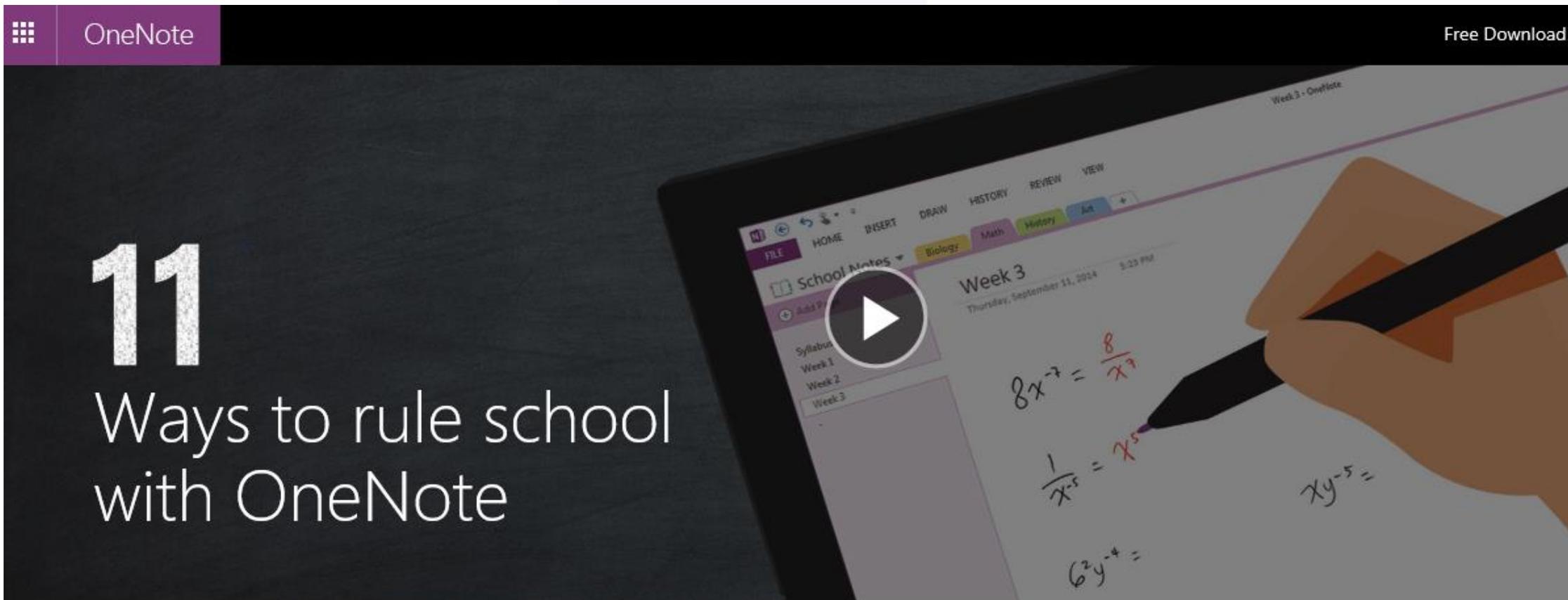
The screenshot shows the OneNote application interface. At the top, the title bar reads "Science Resources from the Web - OneNote" and the user name "Kerri Monroe" is visible. The ribbon includes tabs for FILE, HOME, INSERT, DRAW, HISTORY, REVIEW, and VIEW. The HOME tab is active, showing options for Clipboard (Cut, Copy, Paste, Format Painter), Basic Text (font face, size, bold, italic, underline, text color, background color, text alignment), Styles (Heading 1, Heading 2), Tags (To Do, Important, Question), and other actions like To Do Tag, Find Tags, Outlook Tasks, Email Page, and Meeting Details.

The page content includes:

- A search bar at the top right with the text "Search (Ctrl+E)".
- A tab bar with "Personal Planning", "Meeting Notes", "Student Notes", "Lesson Planning", and "To-Do Lists".
- The page title "Science Resources from the Web" with a date and time stamp: "Monday, September 22, 2014 4:52 PM".
- A star icon and text: "Use this as cover image for open house presentation?".
- A text box containing: "Add section on coral collapse? Is this th|".
- A photograph of seagrass with the caption: "Seagrass Photographer: Paige Gill From <<http://www.photolib.noaa.gov/htmls/sarc0212.htm>>".
- A video player showing a split-screen comparison of coral reefs. The left side shows healthy coral, and the right side shows degraded coral. The video title is "MARINE PROTECTED AREAS MIGHT NOT BE ENOUGH TO HELP OVERFISHED REEFS RECOVER". The video player controls show a play button, progress bar, and volume icon.
- Text below the video: "Marine protected areas might not be enough to help overfished reefs recover - Science360 - Video Library <http://science360.gov/obj/video/5c58a41e-8776-42bd-86u0-35f60506b78d/marine-protected-areas-enough-help-overfished-reefs-recover> 9/30/2014 11:55 AM - Screen Clipping".
- A right-hand sidebar with a search bar and a list of resources: "Add Page", "Science Resources from the Web", "EPA Tie-ins", "Short video on marine protected Short Videos", and "Lesson Goals".

- Collect web clippings and pictures from the Internet
- Automatically notes where resources are from

OneNote for Students



OneNote

Free Download

11

Ways to rule school with OneNote

School Notes

Week 3

Thursday, September 11, 2014 5:20 PM

$8x^{-7} = \frac{8}{x^7}$

$\frac{1}{x^{-5}} = x^5$

$6^2y^{-4} =$

$xy^{-5} =$

TAKE AMAZING NOTES

WORK WITH FRIENDS

FINISH HOMEWORK FASTER



Microsoft Virtual Academy

<http://www.onenote.com/students#>

OneNote Class Notebook

A framework for teaching and learning with OneNote and Office 365

1



Teacher:

Creates shared notebook,
adds students

Sees everything in notebook

2



Students:

Get link to notebook, opens on their device or browser

Sees shared sections and only their personal notebook along
with collaboration space and copy-only content library.



Collaboration space



Content Library



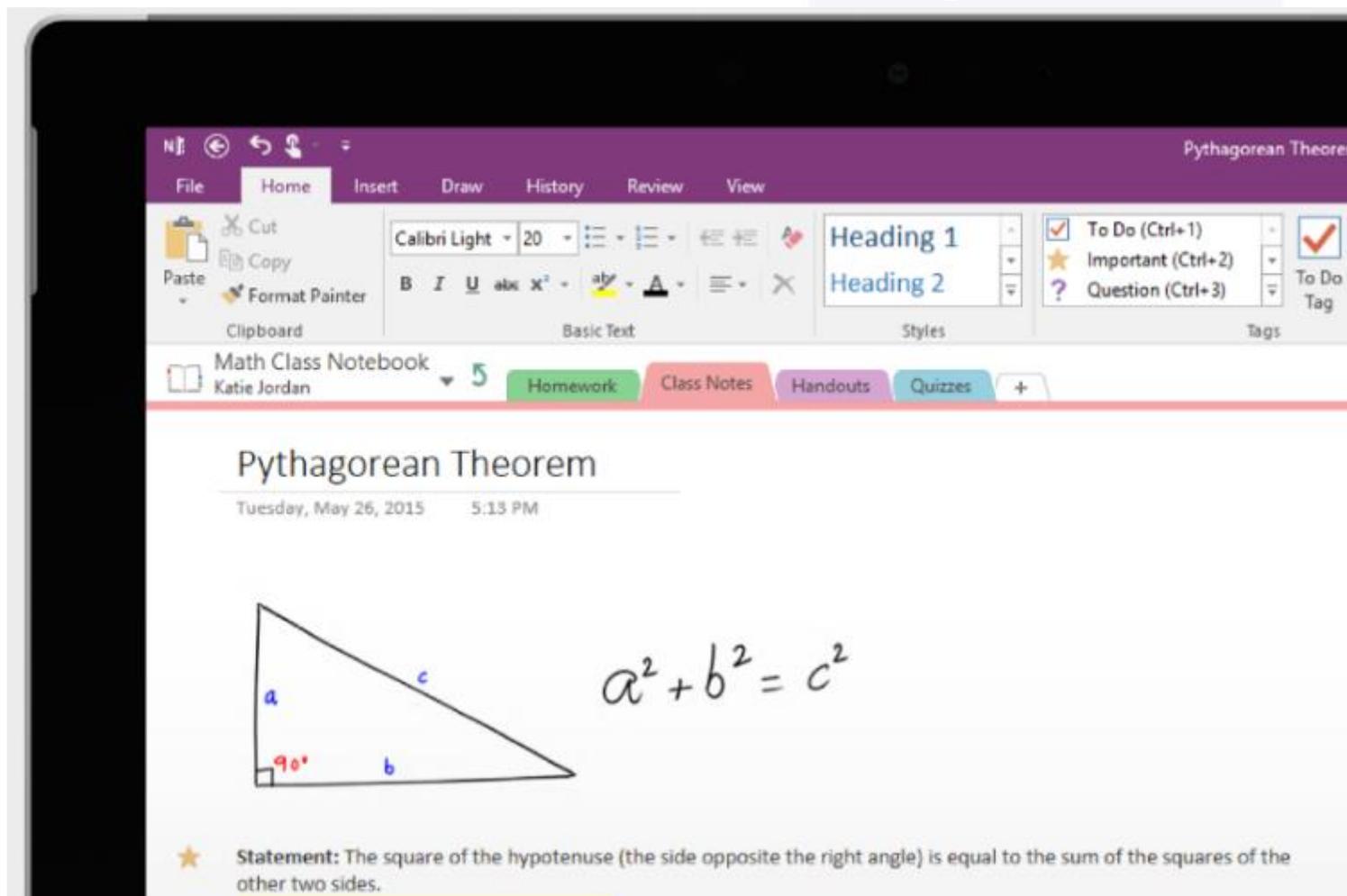
Student Notebooks



- “Anything, anywhere” canvas (type, write, clip web, insert files)
- Ready-made digital portfolio for any class.
- Real-time coaching (“Flip the classroom”)
- Natural learning with digital ink to write or annotate
- Fits many learning styles with a variety of inputs and uses
- *One Powerful Notebook for an entire class*



OneNote for sharing Class Notes



The screenshot displays the Microsoft OneNote interface. The title bar shows the document name 'Pythagorean Theorem'. The ribbon includes tabs for File, Home, Insert, Draw, History, Review, and View. The Home tab is active, showing options for Cut, Copy, Paste, and Format Painter. The font settings are Calibri Light, size 20. The Styles section shows 'Heading 1' and 'Heading 2'. The Tags section includes 'To Do (Ctrl+1)', 'Important (Ctrl+2)', and 'Question (Ctrl+3)'. Below the ribbon, the notebook name 'Math Class Notebook' and author 'Katie Jordan' are visible. The page content includes a diagram of a right-angled triangle with sides labeled 'a', 'b', and 'c', and a right angle symbol. The equation $a^2 + b^2 = c^2$ is written next to the diagram. Below the diagram, a statement is provided: 'Statement: The square of the hypotenuse (the side opposite the right angle) is equal to the sum of the squares of the other two sides.'

- Teacher can add content
- Learners can save what they need to their Notebook

OneNote for interactive marking

The screenshot displays the Microsoft OneNote interface. The title bar reads "Chapter 1 - OneNote Preview". The ribbon includes tabs for File, Home, Insert, Draw, History, Review, and View. The Home tab is active, showing options for Cut, Copy, Paste, and Format Painter. The ribbon also includes sections for Styles (Heading 1, Heading 2), Tags (To Do, Important, Question), and other tools like Find, Outlook, Email, and Meeting Details. The notebook name is "Math Class Notebook" by "Katie Jordan". The page is titled "Chapter 1" and dated "Friday, May 17, 2013" at "11:24 AM".

Handwritten notes in blue ink include:

- 1) three times the quantity 2 plus a.
 $3x(2+a)$
- 2) 8 less than the product of 5 and y.
 $5xy - 8$
- 4 fewer than j.
 $j - 4$
- $60 \div 2 \cdot 3 - 9$
 $30 \cdot 3 - 9$
 $90 - 9$
 81
- $2[8 + (5 - 3)] - 8$
 $2[8 + 2] - 8$
 $2[10] - 8$
 $20 - 8$
 12
- $2(6) + \frac{7+18}{3}$
 $12 + \frac{25}{3}$

A red handwritten note says: "Do NOT USE an X for multiplication".

A coordinate plane is drawn with the x-axis labeled "x-axis" and the y-axis labeled "y-axis". The x-axis has tick marks from -10 to 10. The y-axis has tick marks from -2 to 8. Points are plotted and labeled: A at (4, 4), B at (-1, 4), C at (0, 4), and D at (-1, -1). A red star is drawn at (6, 4). The number "1, 62" is written near the origin.

- Teacher can add comments in free-hand
- Notes don't get lost
- Can be shared privately

Linda Foulkes – Microsoft Innovative Educator Expert

- Created [BYOD Shared OneNote Resource for Teachers](#)

“OneNote is a powerful tool for connected classrooms as it can be used to provide tutorials for subjects in and out of the classroom, it can be used as a multimedia note taker and as a subject resource to share live with teachers and students”



Putting It All Together

OneNote in Education OneNote

STAFF LEADERS

OneNote Staff Notebooks

- CONTENT LIBRARY**
Policies and procedures
Dates and deadlines
- COLLABORATION SPACE**
Initiatives
Lesson plan development
Professional learning communities
- STAFF MEMBER NOTEBOOKS**
Shared class with staff, staff and student lessons
Professional development
Lesson plans feedback
Classroom Observations
Evaluations
Parent communication

TEACHERS

OneNote Class Notebooks

- CONTENT LIBRARY**
Handouts
Lectures
- COLLABORATION SPACE**
- STUDENT NOTEBOOKS**
SHARED ONLY WITH TEACHER AND STUDENT
Class Notes
Quizzes

STUDENTS

OneNoteForTeachers.com

OneNote Personal Notebook

OneNote maximizes efficiency by allowing you to organize all your school, class, or personal materials into a single digital notebook.

OneNote's real-time collaboration makes doing work as a group easy, on any device.

Every user can have multiple notebooks (school, class, or personal), shared or private, each with multiple sections and pages.

Next steps

- Access OneNote at onenote.com
- OR access OneNote as part of Office
- OR access OneNote through an Office 365 Education Plan

- Visit onenoteineducation.com for videos and resources
- Set up your own OneNote for professional administration
- Set up OneNote Class Notebook for your learners

Accessing OneNote



Get started today

OneNote is free for all
your devices.

Go to onenote.com →

Office 365 Education plans →





Get Swaying

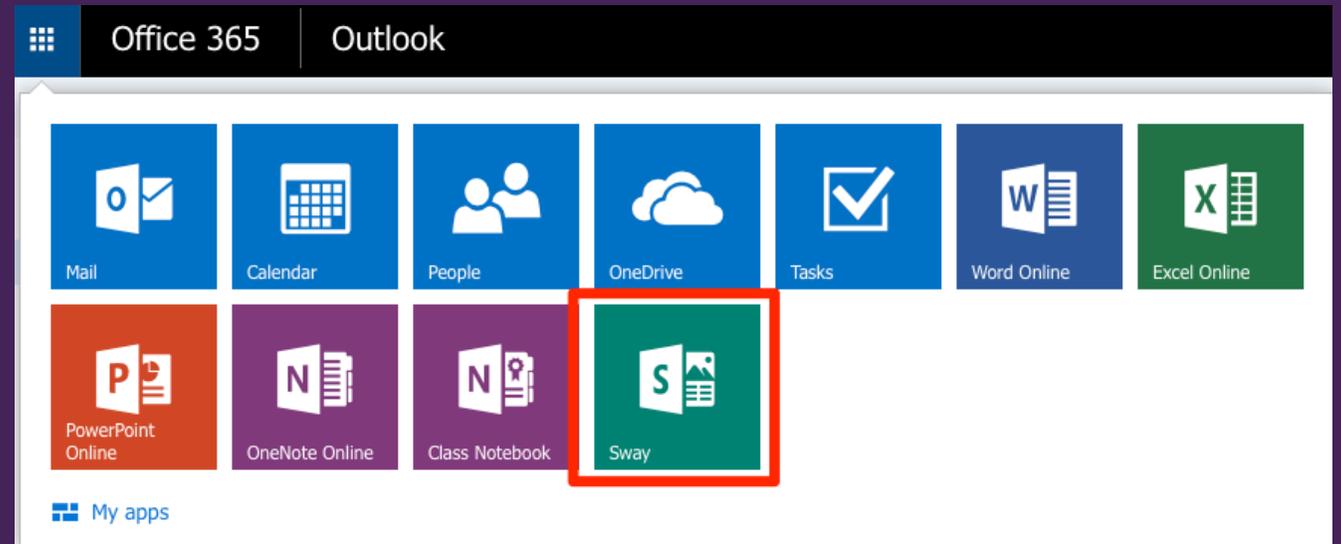
Create Sways and use them in your classroom

'Get Swaying: Sway for Education' webinar covers:

- What is a Sway?
- What can you make using Sway?
- Getting started
- Creating a Sway
- Sharing a Sway
- How teachers are using Sway in their classrooms

What is a Sway?

- Sway is a digital storytelling app.
- It helps you create professional, interactive designs in minutes.
- It's a great way for sharing information combining images, text, videos and other media.



What can you make using Sway?

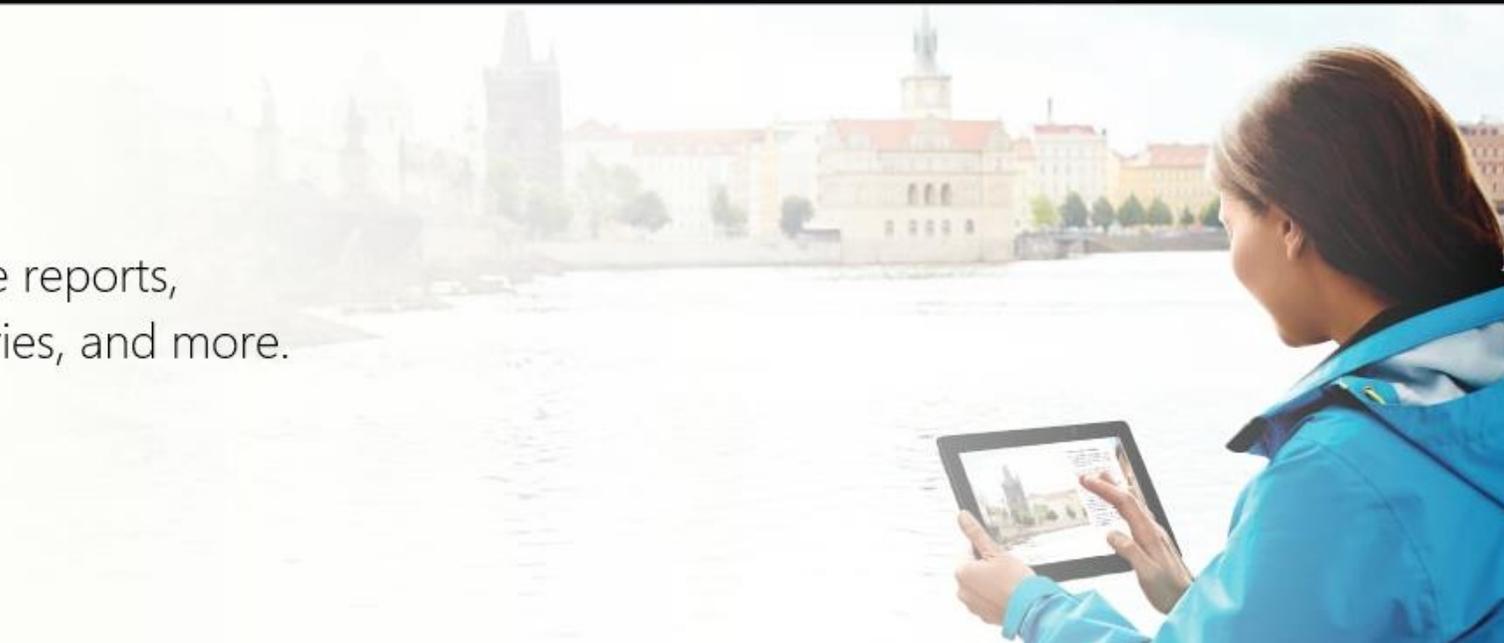
Sway

My Sways Tutorials ...

Sway

Create and share interactive reports, presentations, personal stories, and more.

Get started



Reports



Presentations



Newsletters



Personal Stories

Sway to do introductions



I am husband to one wife, and a father to one daughter. I live in Nakuru town. I am a trained professional teaching English and Literature in a High School, in Nakuru, Kenya.

I am passionate about teaching, and imparting knowledge in young people. I am dedicated, proactive and diligent in all my endeavors.



In Nanyuki for a team building session with colleagues

Victor Githuku

<https://sway.com/7ufrAFR1rXPUWsap>

- An opportunity to learn a new tool whilst introducing yourself in a visual way
- Trainer can see participant's tech skills

Sway for creating an e-portfolio



Mabore Lekalakala -
<https://sway.com/RIWFOc4zpSpnrxnRj>

- Collect evidence of what you have done and share it in an engaging way

Sway for sharing news or recording an event



[Phuti Ragophala](https://sway.com/f8LsJKjHyYXgm3Ux)

<https://sway.com/f8LsJKjHyYXgm3Ux>



Microsoft Virtual Academy

- Share Sways on outings, camps, or special events.
- Teachers or learners can make Sways for newsletters.

Sway to share content in an interesting way



A Cheat Sheet for What's Beyond the Planet Earth

Space is awesome. And complex. And frankly, there's a whole lot we still don't know about it. Scientists are constantly posing questions, putting forward mind-boggling new theories and discovering amazing new things about space. So we've put together a little primer on space and what scientists are saying about how it works. Enjoy. And remember, this is just a cheat sheet and we're talking about complicated stuff. If something piques your interest, we've provided some links to learn more.



https://sway.com/universe_cheatsheet

- Look for Sways showcased on sway.com
- Professional looking content on any device.

Sway for learners to share information



https://sway.com/making_water_work

- An great alternative to Word or PowerPoint for presenting research on a topic

Sway to share your lesson plans

Made with Sway

Technology lesson grade 7 class by Lekgetha S.B

Technology lesson Grade 7 class by Lekgetha S.B
Testing of Magnet using various objects



Scroll down to view more ×
or use the arrow keys.

SB Lekgetha

<https://sway.com/kNtISD4beUteyDmY>

- Share your best practices by including a link to your Sway on social media

Getting Started: <https://sway.com/education/>

Sway

Sway for education

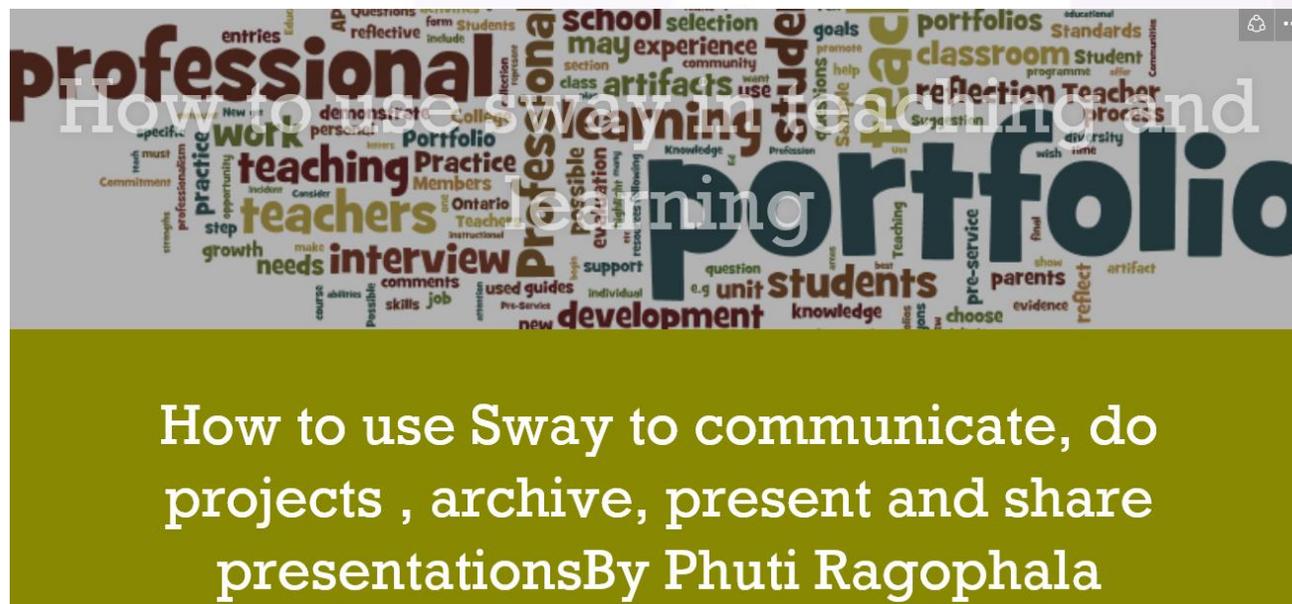
Create and share interactive class materials, presentations, projects, and more.

Get started

Sway demo

Phuti Ragophala – Microsoft Innovative Educator Expert

- Created a [Sway to teach teachers how to use Sway](#)
- Uses Sway to share best practices, invitations, records of events and learner work



Next steps

- Visit <https://sway.com/education/> to learn more about using Sway in the classroom
- Take the online “[Introduction to Sway](#)” course on the Microsoft Educator Community

HOME / GET TRAINED

Training and Professional Development

Stay current with the right mix of student-focused technology, experiential learning, and virtual collaboration to help your students learn and grow.



Quick Tip Videos

Find short videos that will show you how to use technology

QUICK TIP VIDEOS



Courses

Courses help you find that immediate training you might need

COURSES



Learning Paths

Learning paths are a compilation of courses or resources

LEARNING PATHS

Courses (13)

Age Group ▾ / Subject ▾ / Products ▾ / Skills Development ▾ / Country ▾ /

Show only my favorites



Introduction to Sway

COURSE

51 VIEWS

Thank you

