	KENYATAAN SEBU	ITHARGA
	Bilangan Aduan	
2	Bilangan Sebutharga	DP/JKSH/172 (JPPE-DIS-2024)
3	Kerja yang dicadangkan	NEW TILING WORKS TO CLASSROOMS, STAFFROOM AND HEADMASTER'S ROOM AT KUALA BELAIT PRIMARY SCHOOL, BELAIT DISTRICT, BRUNEI DARUSSALAM
4	Segala penjelasan jika ada boleh dirujuk kepada yang dipertanggungjawabkan (O.I.C)	PM 3
5	Sebutharga hendaklah dimasukkan ke dalam peti sebutharga yang disediakan	PUSAT PERKHIDMATAN SETEMPAT BLOCK C , ARAS BAWAH KEMENTERIAN PENDIDIKAN JALAN LANDASAN LAMA, BSB, BB 3510 NEGARA BRUNEI DARUSSALAM.
6	Sebutharga akan diterima sehingga	9.00 PAGI (ISNIN)
7	Yuran dokumen Sebutharga	\$ 5.00 (Tidak Dikembalikan)
8	Pengerusi tidak akan terikat untuk menerima sebarang t	
9	Penender yang mempunyai syarikat <u>bukan sendirian be</u>	rhad mestilah menyertakan salinan asal sijil-sijil
	berikut:	
	 Sijil Perniagaan (16 & 17) yang sah; Sijil Pendaftaran Kementerian Pembangunan y 	and cap donage kategori (kales
	ii. Sijil Pendaftaran Kementerian Pembangunan yiii. Lain-lain sijil yang berkenaan	ang sah dengan kategori/kelas KA 01 / B 01
0	Penender yang mempunyai syarikat sendirian berhad	J
0	Sijil Pendaftaran Kementerian Pembangunan y	
	ii. Sijil Penubuhan syarikat Sendirian Berhad (Inco	
	iii. List of Directors' (Form X);	17 11
	iv. Tax Compliance	
	v. Lain-lain sijil yang berkenaan	
1	Penender dikehendaki memuat turun dokumen sebuthar Kementerian Pendidikan dan mencetak dokumen sebuti	rga yang lengkap dari laman sesawang rasmi
12	Menyertakan Salinan Resit Pembayaran yuran dokumen	
-	dihadapkan. Jika GAGAL menyertakan salinan resit, ma	
13	Sebutharga mestilah dimasukan kedalam sampul surat ya	
-5500	atau bentuk pengenalan. Sampul-sampul surat tersebut r	
	PETI SEBUTHARGA	CAN DAM
	JAWATANKUASA SEBUTHARGA PROGRAM 2	GAN SISTEM
	PERANCANGAN SEKTOR, PEMANTAUAN DAN PERKEMBANG	GAN SISTEM
	PUSAT PERKHIDMATAN SETEMPAT	13 Capes
	LANTAI BAWAH BLOK 'C' BANGUNAN LAMA	
	KEMENTERIAN PENDIDIKAN	
	JALAN LANDASAN LAMA, BANDAR SERI BEGAWAN, BB 351	0
	NEGARA BRUNEI DARUSSALAM	SECAPATERIAN DENO
	Pada bahagian atas sampul surat tersebut mestilah dituli.	s dengan perkataan:-
I	Bilangan Sebutharga :	Tarikh Tutup : 16/12/2024
9	DP/JKSH/172 (JPPE-DIS-2024)	10/12/2024
	Projek : NEW TILING WORKS TO CLASSROOMS, STAFFROOF PRIMARY SCHOOL, BELAIT DIS	DM AND HEADMASTER'S ROOM AT KUALA BELAIT
	1 in the second	
	b.p. Pengarah	
	Jabatan Perancangan dan Pengurusan Estet	
	Kementerian Pendidikan Negara Brunei Darussalam.	
	Tarith: 27/11/2020	

NOTIS PEMBERITAHUAN

TATACARA PEMBAYARAN YURAN SEBUTHARGA

1/ PIHAK PENENDER MEMUAT TURUN DOKUMEN SEBUTHARGA YANG LENGKAP DARI LAMAN SESAWANG RASMI KEMENTERIAN PENDIDIKAN

2/ MULAI 1.07.2024, PIHAK PENENDER YANG IKUT SERTA
SEBUTHARGA JAWATANKUASA SEBUTHARGA PROGRAM 2
DIMESTIKAN MEMBUAT PEMBAYARAN YURAN SEBUTHARGA
SEJUMLAH \$5.00 (TIDAK DIKEMBALIKAN) DI:
KAUNTER 8 (TUNAI DAN KUTIPAN HASIL)
TINGKAT BAWAH PUSAT PERKHIDMATAN SETEMPAT
BLOK C, KEMENTERIAN PENDIDIKAN

3/ PIHAK PENENDER MENYERTAKAN SALINAN RESIT PEMBAYARAN YURAN SEBUTHARGA DALAM DOKUMEN SEBUTHARGA SEBELUM DIMASUKKAN DALAM PETI SEBUTHARGA JAWATANKUASA SEBUTHARGA PROGRAM 2. JIKA GAGAL MENYERTAKAN SALINAN RESIT TERSEBUT, SEBUTHARGA TERSEBUT DI TOLAK.

MAKLUMAT TERKINI

PIHAK PENENDER MENYERTAKAN SALINAN CERTIFICATE OF TAX COMPLIANCE YANG SAH BAGI PEMILIK SYARIKAT SENDIRIAN BERHAD SAHAJA. JIKA GAGAL MENYERTAKAN SALINAN CERTIFICATE TERSEBUT, SEBUTHARGA TERSEBUT DI TOLAK.



INSTRUCTIONS TO TENDERERS

1.0 QUOTATION DOCUMENTS

- 1.1 Tenderers will each be provided with The Quotation Document, which shall consists of :
 - 1 Form of Quotation (Part A)
 - 2 Terms of Quotation (Part B)
 - 3 Kenyataan Sebutharga
 - 4 Instructions To Tenderers
 - 5 Summary of Quotation (Works/Supply/Services)
 - 6 Schedule of Works (for Term Contract only)
 - 7 Declaration by Tenderers
 - 8 Additional Information To be Filled By Tenderers:
 Work Programme; Proposed List of Equipment; List of Previous Jobs of the Same Nature; List of
 Current Jobs; List of Jobs To Be Sub-Contracted; Information on the Distribution of Labour Quota;
 Proposed Manpower Allocation; Information on the Local Content; Schedule of Finishes
 - 9 Surat Pengesahan; Lampiran C, C1 & C2
 - 10 Particular Specification (if necessary)
 - 11 Illustration (if necessary)

2.0 SUBMISSION OF QUOTATION

2.1 Tenderers are to submit a set of the Quotation Document duly completed in a sealed envelope

QUOTATION

DP/JKSH/172 (JPPE-DIS-2024)

QUOTATION FOR

NEW TILING WORKS TO CLASSROOMS, STAFFROOM AND HEADMASTER'S ROOM AT KUALA BELAIT PRIMARY SCHOOL, BELAIT DISTRICT, BRUNEI DARUSSALAM

To:

PENGERUSI

JAWATANKUASA SEBUTHARGA PROGRAM 2
PERANCANGAN SEKTOR, PEMANTAUAN DAN PERKEMBANGAN SISTEM
PUSAT PERKHIDMATAN SETEMPAT
LANTAI BAWAH BLOK 'C' BANGUNAN LAMA
JALAN LANDASAN LAMA, BANDAR SERI BEGAWAN, BB 3510
NEGARA BRUNEI DARUSSALAM

on: 16/12/2024, not later than 09.00 a.m.

- 2.2 In the case of a Quotation not being delivered by hand, the Tenderer must arrange for his/her quotation and other documents to be posted in time to reach the stipulated place not later than the time stated.
- 2.3 Any Quotation received after the stipulated time, from whatever cause arising, will not be considered.
- 2.4 In no case will the Government be responsible for any expense or loss incurred by a Tenderer in the preparation of this Quotation.

3.0 QUOTATION DOCUMENT FEES

3.1 The Tenderers shall pay quotation fee of \$5.00 (Unrefundable) at Cash and Revenue Unit, Counter 8, Ground Floor, One - Stop Service Centre, Block C, Ministry Of Education. Copy payment receipt SHOULD BE enclosed together with quotation document upon submission.

4.0 VALIDITY OF QUOTATION

4.1 Tenders shall remain valid for <u>SIX 6 MONTHS</u> from the final date of submission of Quotation and no Tenderer may withdraw his Quotation within that Period. The Superintending Officer shall reserve the rights to extend (or not extending) the tender validity period.

5.0 SITE VISIT

- 5.1 The tenderer shall deemed to have visited the site while preparing the Quotation to ascertain himself the extent of the works involved, the nature of the working conditions and make himself thoroughly acquainted with any site restrictions, obstructions and all other details liable to affect his Quotation, and allow for the same in his Quotation, as no claim for extra payment regarding lack of information and knowledge in respect of the above shall be entertained.
- 5.2 The Tenderer shall also be responsible for making all the necessary arrangements with the Superintending-Officer in visiting the site (i.e. date and time of visit).

6.0 TENDERER'S RESPONSIBILITIES

- 6.1 Each Tenderer is held to have checked all pages as stated in the Contents of the Quutation Document and is to refer to the Superintending Officer for any missing or damaged pages, missing or damaged drawings or duplication.
- 6.2 No alterations or qualifications of any kind whatsoever may be made by the Tenderer to the text of the Quotation Documents. Any alteration or qualification made by the Tenderer shall be ignored and the original text shall be adhered to.
- 6.3 Any unauthorized condition, limitation or provision attached to the Quotation, or in any covering letter, shall be ignored and may result in the rejection of the Quotation.
- 6.4 Tenderers are instructed to treat this Quotation as strictly confidential and no reveal anything about this Quotation either to public or to the press.

7.0 DISCREPANCIES AND ERRORS

- 7.1 Should the Tenderer find any discrepancies, deviations, errors or omissions in the Quotation Documents prior to submitting his Tender, he shall notify the Superintending Officer in writing thereof before the Closing Date of Quotation.
- 7.2 Should the Tenderer make any errors in his extensions and/or in carrying forward to the "Total Amount of Quotation" or any obvious pricing errors, such errors shall be so rectified and adjusted that when correctly calculated, the total to the "Total Amount of Quotation shall represent the same amount as that tendered by the Tenderer in the "Form of Quotation". The Form of Quotation shall take precedent to the Total Amount of Quotation.
- 7.3 Any errors or omissions in the Tenderer's rates and extensions in the Quotation Documents shall be rectified and adjusted such that the total amount shall be the same amount as that in the Form of Quotation as tendered by the Tenderer.
- 7.4 Tenderers are advised that the rates inserted in the Quotation must correctly reflect the cost of the works. If during evaluation of Quotation, rates are found, which, in the Superintending Officer's opinion, do not correctly reflect the cost of the particular item, the Quotation may be rejected or if considered for acceptance, shall be subject to adjustment of rates with prior agreement from the Tenderer, to provide a more equitable distribution of cost.

8.0 AMENDMENT OF QUOTATION PRICES

- 8.1 All prices shall <u>be written in permanent ink, preferably in BLUE INK except (GREEN AND RED INK ALLOWED).</u>
- 8.2 The Government shall <u>disqualify Quotation with amendment of Quotation Prices using Correcting Fluid or other erasing agent.</u> Any amendment shall be made by duly crossing out the original figures and writing the amended figures above or adjacent to the original figures. All amendment shall be duly signed by the Tenderer.

9.0 QUOTATION TO BE ON A FIRM PRICE BASIS

9.1 The Tender shall be made on the basis of the rates and prices in the Quotation Documents being firm and not subjected to any fluctuation in wage rates, prices of materials or any other costs.

10.0 AUTHORISED SIGNATORIES

- 10.1 Attestation of the "Form of Quotation", together with all appendices thereto the Quotation Documents shall only be signed by the Chairman, Managing Director, Partner, Sole Proprietor, or whoever the authorized signatories, Letter of Authorization shall be submitted with the Quotation. Such signature shall acknowledge that all details, prices and other particulars submitted with this Quotation have been checked, discussed, verified and agreed with him.
- 10.2 Tenderers shall submit with their Quotation a copy of the latest "Contractor's Registration Certificate", "Business Name Act Section 16 and 17" and "Particulars of Directors or Managers and of Any Changes Therein", where applicable.
- 10.3 Tenderers shall ensure that the name(s) stated in the aforesaid documents together with that in the Tenderer's Company Seal shall be the same as that stated in the "Contractor's Registration Certificate". All certificates must be valid at the time of tendering. Any invalid or non-compliance with this condition shall render the Tender liable to rejection. Any change to the sub-contractors must be informed in writting to the Superintending office for approval.

11.0 ACCEPTANCE OR REJECTION OF QUOTATION

- 11.1 Award of this Quotation shall not be based solely on the financial aspects but consideration shall be of organizational, programming and technical competence as demonstrated by the Tenderers in their overall Quotation submission.
- 11.2 The Government shall not bind itself to accept the lowest or any Quotation and no reasons shall be given for rejecting any Quotation.
- 11.3 It shall be the Tenderer's responsibilities to ensure that he shall comply with the current Government Regulations being enforced.

12.0 ADDENDA

12.1 Prior to the Date of Submission of the Quotations, the Superintending Officer may issue addenda to clarify or modify the Quotation Documents. A copy of each addendum shall be issued to every Tenderer, and shall become part of the Quotation Documents. Receipt of each addendum must be acknowledged on the form issued with the Addendum.

13.0 UNDERTAKINGS

13.1 In the event of a contract being awarded, any undertakings made by the Tenderer either at the Quotation assessment and recommendation interviews or in any subsequent correspondence, shall be incorporated into and shall form part of the Contract.

Instruction to Tenderers

14.0 INFORMATION AND FULLY PRICED DOCUMENT

- 14.1 Tenderers are to submit with their quotation the information requested in the specification.
- 14.2 Failure to complete the "Form of Quotation", the "Additional Information to be supplied by the Tenderers" and any Quotation without the accompanying fully priced Summary of Quotation is liable to disqualification.

15.0 RATES AND PRICES

- 15.1 The rates set down against each item in the Quotation Document, unless expressly provided to the contrary, shall be deemed to include for the supply of materials including cutting and waste, loading, unloading, storage, packing, carriage and cartage, hoisting, all labor for fabricating, setting, fitting and fixing in position, use of plant, supervision, establishment charges, duty, profit and any other expense and everything else necessary for the due and proper completion of each item.
- 15.2 The value of any items which are not priced or have dashes or suitable marks inserted in the cash columns shall be deemed to be of no value, or have been allowed for in the prices of other items elsewhere in the Quotation. No claim for payment in respect of unpriced items shall be admitted.
- 15.3 Lump sums are not to be given when unit rates are applicable. Group of items are not to be bracketed together and lump sum amount given.

16.0 OTHERS

- 16.1 DAYS AND HOURS OF WORKING No work shall be done on:
 - i) Friday (From 12.00 pm to 2.00 pm)
 - ii) Sunday
 - iii) Any Public Holidays or
 - iv) Between school hours (From 7.00 am to 12.00 pm) <u>WITHOUT THE WRITTEN PERMISSION</u> OF SUPERINTENDING OFFICER
- 17.0 The Instruction to tenderers in so far as they affect the execution of the contract and shall be deemed to form part of the contract.

Instruction to Tenderers

DEPAR®MENT OF PLANNING AND ESTATE MANAGEMENT MINISTRY OF EDUCATION BANDAR SERI BEGAWAN BB3510 BRUNEI DARUSSALAM

Telephone: (673) 2381133 Fax: (673) 2380134



جابتن قرنچغن دان قغوروسن ایستیت کمنترین قندیدیقن بندر سری بکاون BB3510 نکارا برونی دارالسلام

		<u>F6</u>	ORM OF QUOTAT	ION	
Оре	otation No :		2 (JPPE/DIS-2024) 12/2024	1315111	1
Clo	se On :	16/1	12/2024	10/	3.
			ATENTERIAN DE TE		FOR OFFICIAL USE ONLY
Quo	ROOM	ILING WORKS T AT KUALA BEL SSALAM		TAFFROOM OL, BELAIT	AND HEADMASTER'S DISTRICT, BRUNEI
A	RT A - AGREEMENT	RED AND GR	ormation/prices and sig REEN INK ARE NOT A	gnatures are LLOWED.	preferably be in BLUE INK.
1.0	On behalf of (Name I, the undersigned, ag B\$		the above Works / Ser	vice / Supply	r* for a sum of
	within a period of (PART C - APPENDIX	30	Days / Month in a	accordance v	with the terms and conditions
2.0	Name & Signature As Owner /Director*	: ()	
2.1	IC No.	:			
2.2	Name & Signature of Witness	:)	Company Stamp
2.3	IC No.	<u>.</u>			
2.4	Address	<u> </u>			
2.5	Telephone No.	•	(Office) /		(H/P)
2.6	Date	:			
•	Delete as necessary				
Note	:				

1. All Contractors must submit and complete this form.

disqualified.

2. Failure to submit and complete this form will result in rejection and will not be entertained.

Any admendmends are to be duly <u>signed and stamped.</u>
 All Contractors must ensure that owner/director signed and company stamped at Part 2.0 in Form of Quotation and on every page of BQ cost breakdown. Otherwise, the quotation submitted will be rejected and

PART B - TERMS OF QUOTATION

1.0 BASIS OF QUOTATION, OVERALL OBLIGATIONS AND ADMINISTRATION

1.1 Overall Obligations of the Government:

- 1.1.1 To provide access at proper times for the Contractor to do his work.
- 1.1.2 To provide all information and facilities stated in this contract to enable the Contractor to do his work.
- 1.1.3 To pay the Contractor as provided in this Contract.
- 1.1.4 To assign a Superintending Officer to administer this Contract.
- 1.1.5 May take out or renew insurances referred to in Clause 1.2.4 below if the Contractor fails to do so.

1.2 Overall Obligations of the Contractor:

- 1.2.1 To finish the Works to the quality standards provided in this Contract within the timeframes and completion period provided in this Contract.
- 1.2.2 To cooperate with all other Contractors working on the project and not to disrupt them or cause damage to them.
- 1.2.3 To provide a collateral warranty containing a similar obligation as under this Contract directly to a third party if requested by the Superintending Officer.
- 1.2.4 To provide and maintain valid Contractor's all risks insurance policy at all times.

1.3 Instructions & Certifications

- 1.3.1 The Superintending Officer can issue instructions and certifications including job orders to the Contractor on anything relating to the Works.
- 1.3.2 All instructions, certifications and job orders must be in writing, dated and clearly identified as Superintending Officer's instructions, certifications or job orders.
- 1.3.3 The Contractor must comply with all instructions, certifications and job orders issued by the Superintending Officer.
- 1.3.4 The Superintending Officer may arrange others to complete the Works if the Contractor fails to comply with Clause 1.3.3, and the Contractor shall pay for all extra costs incurred.

2.0 QUALITY, HEALTH AND SAFETY

2.1 Quality

- 2.1.1 The Contractor must do his work based on the documents referred to in this Contract and other instructions and information given to him by the Superintending Officer.
- 2.1.2 If any of the Works is not done according to this Contract or if there is any other breach of this Contract by the Contractor, the Superintending Officer must inform the Contractor of the shortfall(s). The Contractor must rectify the shortfall(s).
- 2.1.3 If the Contractor does not rectify the shortfall(s), The Superintending Officer may arrange others to rectify the shortfall(s). The Superintending Officer can also certify either:
 - (a) The cost of rectifying such shortfall(s); or
 - (b) The reduced value of the completed Works due to such shortfall(s)
 - as provided in the payment certification clause.
- 2.1.4 The Superintending Officer can continue to do this throughout the project and during the Defects Liability Period (as stated in the Appendix) after the Superintending Officer confirms the Works is complete as provided in the completion clause.

2.2 Variations To Work

- 2.2.1 The Superintending Officer can issue instructions to vary the Works to be done.
- 2.2.2 If the Superintending Officer instructs the Contractor to vary any of the Works and there is a financial impact, the Superintending Officer must certify the value of the variation work as provided in the payment certificate clause.
- 2.2.3 The Superintending Officer must value the variation work using the Summary of Works rates. If there are no Summary of Works rates then using schedule of rates or if neither are available using fair market rates.
- 2.2.4 This shall be done in a written certificate clearly identified as Variation Order Certificate.

2.3 Health and Safety

- 2.3.1 The Contractor must keep the site clean and safe at all times.
- 2.3.2 The Contractor must comply with all laws and regulations relating to Health and Safety Act, if any.
- 2.3.3 All works inside administration block, classrooms and science labs shall only be carried out after normal school hours.
- 2.3.4 The Contractor to comply with Occupational Safety & Health Specifications. All costs are deemed to be included in the qouted said works.
- 2.3.5 The contractor shall implement and maintain at all times a Safety and Health Management System for the purpose of ensure the safety and protecting the health of every person within the worksite, whether or not the person is at work or is an employee of the contractor.
- 2.3.6 Contractor to wear proper identification card and attire at all time when inside the premises and fill in visitor's book at the administration prior commencing with works.

3.0 TIME OBLIGATIONS

3.1 Starting, Progress and Finishing

- 3.1.1 If not stated in this Contract, the Contract Administrator will inform the Contractor when to start work in writing.
- 3.1.2 The Contractor must progress with the Works in a regular and diligent manner.
- 3.1.3 The Superintending Officer can instruct the Contractor to stop and restart at any time.
- 3.1.4 The Contractor must finish all the Works within the deadlines stated in this Contract or as instructed by the Superintending Officer.

3.2 Adjusting Time for Completion

- 3.2.1 If the Government or Superintending Officer or anyone within either of their responsibility or control (which includes other contractors on site), or anything beyond the Contractor's control, disrupts the Contractor from finishing within the completion period, the Superintending Officer must assess the impact of this disruption on the Contractor's work to be done.
- 3.2.2 If any Completion Date is affected the Superintending Officer must adjust the Completion Date.
- 3.2.3 This must be done in a written certificate clearly identified as Extension of Time Certificate.
- 3.2.4 Any attempt on altering the period of completion on the Form of Quotation by The Contractor without the Extension of Time Certificate will be considered as non-compliance and will result in cancellation.
- 3.2.5 The Contractor may apply in writing to work in the school premise(s) after 6pm.

3.3 Completion

- 3.3.1 When the Contractor practically completes all the Works, he may inform the Superintending Officer stating he has completed.
- 3.3.2 The Superintending Officer must decide when the Works was actually practically completed by the Contractor.
- 3.3.3 This decision must be in a written certificate clearly identified as Certificate of Practical Completion.
- 3.3.4 The Superintending Officer must decide when all obligations of the Contractor are fully discharged.
- 3.3.5 This decision must be in a written certificate clearly identified as a final completion certificate.
- 3.3.6 This must be done after the end of Defects Liability Period (as stated in the Appendix) or when the Contractor has rectified all the shortfall(s) including Works that is not according to this Contract and any other breach of Contract by the Contractor identified by the Superintending Officer, whichever is later.

3.4 Delayed Completion

- 3.4.1 If the Contractor does not finish within any deadline he shall pay Liquidated and Ascertained Damages due to the delay to the Government as provided in the payment certification clause.
- 3.4.2 Liquidated and Ascertained Damages is calculated for delay between when the Contractor should have completed the Works and when he actually completes the Works.

4.0 PAYMENT CERTIFICATION

4.1 Claims and Payment Certificate

4.1.1 The Contractor must submit a claim for the Works done before payment certificate can be issued.

4.2 Contents of Payment Certificate:

- 4.2.1 The payment certificate must include the following:
- 4.2.2 Add the following:
 - (a) Cumulative value of the Works done. This is valued based on Summary of Works rates or schedule of rates, if any. If none, then valued based on fair market rates.
 - (b) Value of variation work properly instructed by the Superintending Officer and properly done by the Contractor.
- 4.2.3 Deduct the following:
 - (a) Liquidated and Ascertained Damages for delayed completion. Liquidated and Ascertained Damages is calculated for delay between when the Contractor should have completed the Works and when he actually practically completes the Works.
 - (b) The value of any shortfall(s) due to work done according to this Contract or due to any other breach of this Contract by the Contractor which the Superintending Officer has informed the Contractor. If the Contractor does not rectify the shortfall(s) the Superintending Officer can certify either:
 - (i) The cost of rectifying such shortfall(s) by others; or
 - (ii) The reduced value of the completed Works due to such shortfall(s) as stated in the Appendix.
 - (c) A percentage of the sum of total additions above will be retained (as the Retention Sum) and released after the end of Defects Liability Period or when the Contractor rectified all the shortfall(s) including work that is not done according to this contract and any other breach of contract by the Contractor identified by the Superintending Officer.
- 4.2.4 The Net Amount Payable is the amount the Government must pay to the Contractor. This is calculated by:
 - (i) Adding the total under additions above;
 - (ii) Deducting the total of all deductions above; and
 - (iii) Deducting the cumulative amount certified previously.
- 4.2.5 The Superintending Officer may deduct any monies owed by the Contractor to the Government under this or any contract from the Contractor's payments.

5.0 TERMINATION OF CONTRACT

5.1 If the Contractor:

- (a) Suspends the Works before completion without any reasonable cause; (b) Fails to proceed with the Works within the time stated in the Contract Administrator's instructions;
- (c) Fails to comply with the Superintending Officer instructions;

for fourteen (14) days after a notice sent to the Contractor, the Superintending Officer can determine this contract by a written notice.

5.2 If the Contractor:

- (a) Becomes bankrupt; or
- (b) Goes into liquidation; or
- (c) Is guilty of any offence under the Prevention of Corruption Act (Chapter 131) or an offence under sections 161 to 165 or 213 to 215 of the penal code (Chapter 22).

this Contract is terminated by a written notice.

5.3 In either (5.1) or (5.2) above, the Superintending Officer may complete the Works by other ways and the Contractor shall pay for all extra costs incurred.

PART C - APPENDIX

1.0	Completion Date:	<u>30</u>	Days
2.0	Liquidated and Ascertained Damages (LAD): (If none stated, then the Superintending Officer may certify a reasonable sum as compensation for delay)	B <u>\$25.00</u>	Per Day
3.0	Shortfalls / Defects Liability Period: (If none stated, SIX (6) MONTHS from the date of completion)	<u>6</u>	Months
4.0	Retention Sum	5 % of the Cor	tract Sum

JABATAN PERANCANGAN DAN PENGURUSAN ESTET KEMENTERIAN PENDIDIKAN, NEGARA BRUNEI DARUSSALAM

QUOTATION NO. : DP/JKSH/172 (JPPE-DIS-2024)



PROJECT:

NEW TILING WORKS TO CLASSROOMS, STAFFROOM AND HEADMASTER'S ROOM AT KUALA BELAIT PRIMARY SCHOOL, BELAIT DISTRICT, BRUNEI DARUSSALAM

tem No	Descriptions	Qty	Unit	Rate (\$)	Amount (\$)
NO	Quantities provided in the B.O.Q are only provisional and subject to final measurement at site on completion of work.				
Α	PRELIMINARIES Allow the cost considered necessary to meet the requirement or preliminaries which contractors deem necessary for the proper execution of the works for which no items are provided separately in the Bill of Operation.				
	in the Bill of Quantities. Plant, tools and vehicles and temporary electricity power supply (generator) scaffoldings / ladder or any others required.	L.S	\$2		
2	Site safety including temporary hoarding and barricade, safety and warning signages, Personal Protective Equipment (PPE).	L.S			
3	Cleaning and clearing during construction and upon completion, surplus materials off-site at Contractor's own tip. (House keeping)	L.S			
	Water for the works	L.S			
	Existing services Contractor to temporary take out, protect and refix/reconnect to function as per existing (during hacking floor/wall tiles and removing/installing cistern or reconstruction; including electrical); uphold, protect and maintain all plumbing services and fittings during works.	L.S			
1	Demolishing and Alteration Works Hack off existing skirting and/or finishes; form keys, clean and wash, clear all debris from the site to receive new finishes.	55	m²		
	Take down and refix in the same opening of door frames or door linings for existing door and make good works disturbed to the satisfaction of the Superintending Officer.	63	No.s		
		Α	mount C	aried forward	

Owner / Director Signature :	COMPANY STAMP /
Tandatangan Pemilik / Pengarah Syarikat :	COP SYARIKAT

tem No	Descriptions	Qty	Unit	Rate (\$)	Amount (\$)
		Am	ount Bro	ought Forward	1
В	Demolishing and Alteration Works				
3	Ditto-but existing door do.	63	No.s		
4	Remove existing carpet flooring and all other related accessories including clean and wash, clear all debris and make good works disturbed.	170	m²		
5	Ditto-but existing timber partition do.	30	m²		
6	Modification by cutting and removing existing timber door frame (any size) 100mm high from floor level to receive concrete heelstone and all necessary works instructed by S.O	63	No.s		
С	Masonary Works				
	Supply and lay new 42 mm thick cement screeded beds to floor (1:3) and chipping the surface of the screed to receive new floor tiles.	1000	m²	-	
2	Supply and lay approved 300mm x 300mm of homogeneous matt finish floor tiles with cement additive on screeding, c/w 100mm high skirting and nosing at doorsteps and edges including all other necessary works required as per instructed by S.O.	950	m²		
	Ditto-but 300mm x 300mm of homogeneous polished finish floor tiles do.	120	m²		
	NOTE TO CONTRACTOR SITE VISIT				
	The Contractor is deemed to have visited the site during the quoting process to ascertain himself the extent of the work involved and the nature of the working conditions and make himself thoroughly acquainted with any site restrictions, obstruction and all other details liable to affect his tender price, allow for the same, as no claim for extra payment in respect of the above will be entertained.				

Owner / Director Signature : Tandatangan Pemilik / Pengarah Syarikat :	COMPANY STAMP / COP SYARIKAT

RANCANGAN KERJA

(PENENDER HENDAKLAH MEMBERI SATU TATACARA YANG AKAN DIGUNAKAN BESERTA RANCANGAN KERJA UNTUK KERJA-KERJA YANG HENDAK DILAKSANAKAN SEPERTI DIBAWAH WORK PROGRAMME

(Tenderers must give below a summary of procedure they would adopt to complete the Works including a brief programme showing proposed order and time table for execution of the several parts of the Works.

* Sila lampirkan lembaran tambahan jika perlu / Please	e attach additional sheet if required.		
Tandatangan Saksi:	Tandatangan Penender:		
Signature of Witness:	Signature of Tenderer:		
Tarikh:	Tarikh:		
Date:	Date:		

SENARAI PERKAKAS-PERKAKAS & KENDERAAN YANG AKAN DIGUNAKAN TINTUK PROJEK (JIKA BERJAYA)

Proposed List of Equipment ToBe Used for this Job (If successful)

Bil. No.	Jenis (Type)	Jumlah (Quantity)	Model No.	Muatan (Capacity)	Ulasan Remarks
			*		
Tard	stan van Celcais	,	T		
Tandatangan Saksi: Signature of Witness:			Tandatangan F Signature of Ter	derer:	

Tandata	ngan Saksi:	Tandatangan Penender:		
Signatur	e of Witness:	Signature of Tenderer:		
Tarikh:		Tarikh:		
Date:	,	Date:		

SENARAI KERJA-KERJA TERDAHULU YANG SAMA JENIS DI BUAT DI NESARA BRUNEI DARUSSALAM (DIISIKAN OLEH SEMUA PENENDER DAN DIKEMBALIKAN BERSAMA DENGAN BORANG TAWARAN)

List of Previous Jobs of the Same Nature in Negara Brunei Darussalan (To be filled up by Contractors and returned with the Form of Tender)

Bil. No.	Nama Project (Name of Project)	Letak (Location)	Harga (Cost)	Tarikh Siap (Date Completed)
		10		
andatanga ignature of	n Saksi: Witness:	Tandatan Signature	gan Penender: of Tenderer:	

ignature of Witness:	Signature of Tenderer:
arikh:	Tarikh:
ate:	Date:

SENARAI KERJA-KERJA YANG SEDANG DIBUAT DI NEGARA BRUNEI DARUS ALAM (DIISIKAN OLEH SEMUA PENENDER DAN DIKEMBALIKAN BERSAMA DENGAN BORANG TAWARAN)

List of Current Jobs in Negara Brunei Darussalam (To be filled up by Contractors and returned with the Form of Tender)

Letak

Harga

Tarikh Siap

Bil.

Tarikh:

Date:

Nama Project

No.	(Name of Project)	(Location)	(Cost)	(Date Completed)	(% completed)
		e e			
Tandatang Signature d	gan Saksi: of Witness:	,	Tandatangan Signature of Te	Penender: enderer:	

Tarikh:

Date:

SENARAI KERJA-KERJA YANG AKAN DISUB-KONTRAK (List of Jobs To Be Sub-Contracted)

Bil. No.	Kerja-Kerja (Works)	Kepada (To) (Remarks)
	/I	
Tand Signa	latangan Saksi: ature of Witness:	Tandatangan Penender: Signature of Tenderer:
Tarik	kh:	Tarikh:

Date:

Date:

MAKLUMAN MENGENAI DENGAN PENGGUNAAN QUOTA BURUH (Information on the Distribution of Approved Labour Quota)

	Quota Buruh yang telah dibenarkan:ta Number Approved)	
	ch:e of Approval)	
	lah dibenarkan: al No. of Approval)	
	arai kerja-kerja yang sedang menggunakan quota Buruh o of Current Jobs on approval labour Quota)	dan jumlahnya:
		Jumlah Tenaga
Bil. No.	Nama Project (Name of Project)	Manusia (No. quota used)
1		
2		
3		
4		
5		
6		
7		25
8	19	
9		
10		
	Jumlah:	
	(Total):	
	Baki yang belum digunakan	
	(Balance of labour quota not used)	
	atangan Saksi: ature of Witness:	Tandatangan Penender: Signature of Tenderer:
Tarik Date:		Tarikh: Date:

SENARAI JUMLAH TENAGA MANUSIA YANG AKAN DISERTAKAN UNTUK MEMBUAT PROJEK INI (JIKA BERJAYA):

Proposed Manpower Allocation and Additional Labour Quota Required (If Successful):

Bil. No.	Nama Project (Name of Project)	Jumlah Tenaga Manusia (No. quota used)
	Jumlah:	
	(Total):	
Jumlal No. of	h Quota buruh yang masih ada: labour Quota still Available (from table 1):	
	h Quota buruh yang dikehendaki: additional labour quota required):	
Signatu	tangan Saksi: ure of Witness:	Tandatangan Penender: Signature of Tenderer:
Tarikh Date:	:	Tarikh: Date:

MAKLUMAN MENGENAI DENGAN SENARAI PEKERJA TEMPATAN

INFORMATION ON THE LOCAL CONTENT

(To be filled up by Contractors and returned with the Form of Tender

BIL.	SENARAI NAMA PEKERJA TEMPATAN	GELARAN JAWATAN	KADAR GAJI SEBULAN	KEMUDAHAN
No.	List of Local Staff	Designation	Monthly Salary	Other Facilities
2				

Tandata	ngan Penender & Cop:
Signatur	e of Tenderer & Stamp:
Tarikh:	
Date:	

JADUAL KEMASAN (BAHAN BINAAN) & DATA TEKNIKA

SCHEDULE OF FINISHES (CONSTRUCTION MATERIAL) & TECHNICAL DATA

Tenderers must fill in all particulars in this schedule. The details given in this schedule is binding or the contractor and must not be altered without the written consent by the officer in charge. Catalogue shall be enclosed to provide more comprehensive information. All materials shall be of CPRU and DME/DES approved brand type. By entering two or more manufacturer's name, brand or model against each item, the Tenderer agrees the Officer in Charge reserves the right to specify which one to be selected. Likewise, the Officer in Charge reserve the right to specify the make should the tenderer fails to fill in any of the items in this schedule. (Note: Words like 'LOCAL' or names bearing the name of the country of manufacturer or other such insertions by the Tenderer will not be considered valid hence giving the Officer in Charge the sole right to specify for that particular item).

Bil.	Butiran	Pembuat	Negara Asal	Jenis / Model	Tempoh Jaminan - Jika
No.	(Items)	(Manufacturer)	(Country Of Origin)	(Type / Model)	(Warranty Period - if any)
1					
2					
3					
4					
5					
6					
7					
8					

Tandatangan Penender:
Signature of Tenderer:
Tarikh:
Date:

PENGAKUAN (DECLARATION)

BILANGAN SEBUTHARGA	:	DP/JKSH/172 (JPPE-DIS-2024)
(QUOTATION REFERENCE)		
TAJUK SEBUTHARGA (QUOTATION TITLE)	Ŧ	NEW TILING WORKS TO CLASSROOMS, STAFFROOM AND HEADMASTER'S ROOM AT KUALA BELAIT PRIMARY SCHOOL, BELAIT DISTRICT, BRUNEI DARUSSALAM.
JABATAN/KEMENTERIAN (DEPARTMENT/MINISTRY)	1	PERANCANGAN DAN PENGURUSAN ESTET / PENDIDIKAN
Syarikatsebutharga di atas, dengan in	i mengo	pemilik / salah seorang pemilik
	declare	
		Mail
·	Tandata	ıngan & Cap Syarikat
		re & Company Stamp)

AMPIRAN 'C'

SURAT PENGESAHAN

PENENDER / PEMBORONG / KONTRAKTOR / PENGUSAHA / PEMBEKA) MEMILIKI ' BUSINESS PREMISE ' / PREMIS PERNIAGAAN

Nama Syarikat :					
Alamat Premis F	Perniagaan:				
			5 4	od:	*
Telefon Pejabat	t / Premis Perniagaan :				
Faks Pejabat / F	Premis Perniagaan :				
Telefon bimbit	: <u></u>				
				·	
BIL.	NAMA PEMILIK SYARIKAT	BI	L.KAD PENGENALAN	WARNA	BANGSA
					4
Nama Penguru	s:			Bangsa:	
Bil.Kad Pintar :	Participation of the Control of the	Warna :	<u> </u>	Telefon :	
Sukacita memo	aklumkan bahawa segala ketero	ıngan di atas ada	lah benar.		
7	1			COP S	YARIKAT
[J				
Tarikh:					



PENGESAHAN UNTUK DIISIKAN OLEH PEMBEKAL / PEMBORONG

NAMA SYARIKAT :

ALAMA	AT :				
	BORANG SENAR PEMELIHARAAN / PEMB			AN YANG SEDANG	
BIL.			K PROJEK / NAM		
	SEDANG I	DILAKSANAKAN		TELAH DILAK	SANAKAN
TANDA	ATANGAN	:			COP SYARIKAT
	PEMILIK SYARIKAT / PENGARAH				
TARIKH	1	I			





Rujukan: LTK/26

Kepada,

Pengarah Jabatan Perancangan Dan Pengurusan Estet Jabatan Perancangan Dan Pengurusan Estet Kementerian Pendidikan

(U:P: Bahagian Penyelaras Projek

Sukacita membuat pengesahan perakuan yang persetuju untuk membuat pembekalan barang	an / perkakas / perkhidmatan	sebagaimana dalam
awaran / sebutharga bilangan : DP/JKSH/1	72 (JPPE-DIS-2024)	
Tarikh :		
a Containment of the Containment		COP SYARIKAT
[Nama dan Tandata	ngan 1	
(Pemilik Syarikat/CEO/Pe		
10 88	1.00	
		,
engesahan Penerima Jahatan		
arikh Penerima Pebekalan		
arikh Penerima Pebekalan Hendaklah Mengikut seperti yang		
arikh Penerima Pebekalan Hendaklah Mengikut seperti yang elah dijanjikan di dalam borang		
arikh Penerima Pebekalan Hendaklah Mengikut seperti yang elah dijanjikan di dalam borang		
arikh Penerima Pebekalan Hendaklah Mengikut seperti yang elah dijanjikan di dalam borang		
arikh Penerima Pebekalan Hendaklah Mengikut seperti yang elah dijanjikan di dalam borang		
arikh Penerima Pebekalan Hendaklah Mengikut seperti yang elah dijanjikan di dalam borang dokumen tawaran asal / kebenaran)		
Pengesahan Penerima Jabatan : Tarikh Penerima Pebekalan Hendaklah Mengikut seperti yang elah dijanjikan di dalam borang dokumen tawaran asal / kebenaran)	rama dengan "Purchase Order" (1	2 O L dan invoice
arikh Penerima Pebekalan Hendaklah Mengikut seperti yang elah dijanjikan di dalam borang dokumen tawaran asal / kebenaran)	sama dengan "Purchase Order" (I	P.O.) dan invoice

Borang yang siap disikan olah pembekal yang diluluskan hendaklah disertakan bersama-sama dengan 'Purchase Order" (P.O.) dan invoice apabila tuntutan penyelesaian pembayaran dibuat.

C - 3/3